

**IC 3-7-24****Chapter 24. Distribution Sites for Mail Registration Forms****IC 3-7-24-1****Purpose of chapter**

Sec. 1. This chapter provides for the distribution of mail registration forms in certain governmental and nongovernmental offices.

*As added by P.L.12-1995, SEC.34.*

**IC 3-7-24-2****License branches**

Sec. 2. Each license branch is a distribution site for registration by mail forms under IC 9-16-7.

*As added by P.L.12-1995, SEC.34.*

**IC 3-7-24-3****Circuit court clerks' offices**

Sec. 3. Each office of a circuit court clerk that does not provide voter registration services is a distribution site for registration by mail forms.

*As added by P.L.12-1995, SEC.34.*

**IC 3-7-24-4****Township executives' offices**

Sec. 4. Each office of a township executive is a distribution site for registration by mail forms.

*As added by P.L.12-1995, SEC.34.*

**IC 3-7-24-5****Libraries**

Sec. 5. Each public library or county contractual public library established under IC 20-14 is a distribution site for registration by mail forms.

*As added by P.L.12-1995, SEC.34.*

**IC 3-7-24-6****State educational institutions**

Sec. 6. Each state educational institution (as defined in IC 20-12-0.5-1) is a distribution site for registration by mail forms.

*As added by P.L.12-1995, SEC.34.*

**IC 3-7-24-7****Schools**

Sec. 7. Each school corporation with a public secondary school is a distribution site for registration by mail forms.

*As added by P.L.12-1995, SEC.34.*

**IC 3-7-24-8****County extension educators' offices**

Sec. 8. Each office of a county extension educator is a distribution site for registration by mail forms.

*As added by P.L.12-1995, SEC.34.*

### **IC 3-7-24-9**

#### **City clerks', city clerk-treasurers', or town clerk-treasurers' offices**

Sec. 9. Each office of a city clerk, city clerk-treasurer, or town clerk-treasurer:

- (1) designated under IC 3-7-20; or
- (2) that does not otherwise provide voter registration services under IC 3-7-20;

is a distribution site for registration by mail forms.

*As added by P.L.12-1995, SEC.34. Amended by P.L.3-1995, SEC.33.*

### **IC 3-7-24-10**

#### **State offices**

Sec. 10. (a) Each state office that:

- (1) has significant contact with the public; and
- (2) is not otherwise designated as a voter registration site under this article;

is a distribution site for registration by mail forms.

(b) The commission shall determine if a state office has significant contact with the public for purposes of this section.

*As added by P.L.12-1995, SEC.34. Amended by P.L.2-1996, SEC.43.*

### **IC 3-7-24-11**

#### **Offices of political subdivisions**

Sec. 11. (a) Each office of a political subdivision that:

- (1) has significant contact with the public; and
- (2) is not otherwise designated as a voter registration site under this article;

is a distribution site for registration by mail forms.

(b) The county election board of the county in which the greatest percentage of population of the political subdivision is located shall determine if an office has significant contact with the public for purposes of this section.

(c) A county election board shall include a list of all sites designated under this section in the county election board's NVRA implementation report.

*As added by P.L.12-1995, SEC.34.*

### **IC 3-7-24-12**

#### **Federal government offices**

Sec. 12. (a) An office of the federal government may be designated as a distribution site for registration by mail forms.

(b) The NVRA official may enter into an agreement on behalf of the commission with an agency of the federal government to designate an office as a distribution site for registration by mail forms under this section.

(c) The circuit court clerk may enter into an agreement on behalf

of the county election board with an agency of the federal government to designate an office as a distribution site for registration by mail forms under this section. A clerk that enters into an agreement under this subsection must provide the NVRA official with the following:

- (1) A copy of the agreement.
- (2) The address of the voter registration site.
- (3) The name of the person responsible for voter registration services at the site.

(d) If the agreement under subsection (c) is revised or the information provided under subsection (c) changes, the clerk shall promptly provide the NVRA official with the revised agreement or changed information.

*As added by P.L.12-1995, SEC.34. Amended by P.L.2-1996, SEC.44.*

### **IC 3-7-24-13**

#### **Post offices**

Sec. 13. (a) A United States Postal Service office may be designated as a distribution site for registration by mail forms.

(b) The NVRA official may enter into an agreement on behalf of the commission with the United States Postal Service to designate an office as a distribution site for registration by mail forms under this section.

(c) The circuit court clerk may enter into an agreement on behalf of the county election board with the United States Postal Service to designate an office as a distribution site for registration by mail forms under this section. A clerk that enters into an agreement under this subsection must provide the NVRA official with the following:

- (1) A copy of the agreement.
- (2) The address of the voter registration site.
- (3) The name of the person responsible for voter registration services at the site.

(d) If the agreement under subsection (c) is revised or the information provided under subsection (c) changes, the clerk shall promptly provide the NVRA official with the revised agreement or changed information.

*As added by P.L.12-1995, SEC.34. Amended by P.L.2-1996, SEC.45.*

### **IC 3-7-24-14**

#### **Private secondary schools**

Sec. 14. (a) A private secondary school located in Indiana may be designated as a distribution site for registration by mail forms.

(b) The NVRA official may enter into an agreement on behalf of the commission with the board of trustees of the private secondary school to designate the school as a distribution site for registration by mail forms under this section.

(c) The circuit court clerk may enter into an agreement on behalf of the county election board with the board of trustees of a private secondary school to designate the school as a distribution site for registration by mail forms under this section. A clerk that enters into

an agreement under this subsection must provide the NVRA official with the following:

- (1) A copy of the agreement.
- (2) The address of the voter registration site.
- (3) The name of the person responsible for voter registration services at the site.

(d) If the agreement under subsection (c) is revised or the information provided under subsection (c) changes, the clerk shall promptly provide the NVRA official with the revised agreement or changed information.

*As added by P.L.12-1995, SEC.34. Amended by P.L.2-1996, SEC.46.*

### **IC 3-7-24-15**

#### **Financial institutions**

Sec. 15. (a) A financial institution (as defined in IC 28-1-1-3) may be designated as a distribution site for registration by mail forms.

(b) The NVRA official may enter into an agreement on behalf of the commission with the board of trustees of a financial institution to designate the financial institution as a distribution site for registration by mail forms under this section.

(c) The circuit court clerk may enter into an agreement on behalf of the county election board with the board of trustees of a financial institution to designate the financial institution as a distribution site for registration by mail forms under this section. A clerk that enters into an agreement under this subsection must provide the NVRA official with the following:

- (1) A copy of the agreement.
- (2) The address of the voter registration site.
- (3) The name of the person responsible for voter registration services at the site.

(d) If the agreement under subsection (c) is revised or the information provided under subsection (c) changes, the clerk shall promptly provide the NVRA official with the revised agreement or changed information.

*As added by P.L.12-1995, SEC.34. Amended by P.L.2-1996, SEC.47.*

### **IC 3-7-24-16**

#### **Processing of forms by distributions sites not required**

Sec. 16. An office with a distribution site for registration forms under this chapter is not required to do the following:

- (1) Accept registration forms when completed.
- (2) Mail or deliver the forms to a circuit court clerk or board of registration.

*As added by P.L.12-1995, SEC.34.*

### **IC 3-7-24-17**

#### **Notice**

Sec. 17. Each office with a distribution site for registration forms under this chapter shall post a notice in a prominent location easily visible to members of the public. The notice must state substantially

the following:

"VOTER REGISTRATION FORMS

AVAILABLE HERE

This office has forms that you can fill out to register to vote in Indiana.

If you live in Indiana and are not registered to vote where you live now, and you want to register (or change your registration record), please take one of the forms.

If you cannot find a blank voter registration form in this office, ask us to give you a form.

You must take the form with you and mail or deliver the form to the voter registration office.

Applying to register or declining to register to vote will not affect the assistance or service that you will be provided by this office."

*As added by P.L.12-1995, SEC.34.*